

Title: GS5 Snr. Field Safety Assistant
Duration: Temporary
Type of Contract: TA
Duty Station: Mexico City

ORGANIZATIONAL CONTEXT.

Overall security situation in the country, primarily crime environment, has been progressively deteriorating since 2015. The homicides rates increase in average of 10-15 percent per year due to intensifying criminal wars between drug cartels. This is exacerbated by the continuous chain of street protests and demonstrations staged by various civil groups due to economic and political reasons. There was an obvious need for establishing a permanent position for a dedicated security/safety officer. The demand for security advice has been progressively growing in line with expansion of the UNHCR activities to the field and the rapid increase in staff numbers. In the first semester of the 2016 the overall number of personnel increased from nearly 50 to almost 80 and continues growing.

In addition to the existing Field Offices in Tapachula and Tenosique, the two more FOs have become operational: one in Acayucan and another one in Saltillo. The local UNDSS has a limited capacity, having only three permanent staff.

In 2016 the post of regional UNHCR SFSA was re-deployed from Ecuador to Mexico in order to address negative security trend and cover demand for security support. However, due to the nature of his regional functions, the SFSA spends a significant part of his time outside the country, responding to the emerging threats in other volatile countries. It is, therefore, highly recommended to support his activities by adding one AFSA at G5-G6 level to his office in Mexico. Thus in the absence of the SRFSA, the country will always be covered by a dedicated security professional.

FUNCTIONAL STATEMENT.

Accountability

- Country operation or duty station receive practical support toward helping ensure an appropriate level of safety.
- UNHCR maintains relationships with host country law enforcement agencies and the UN Security Management System.

Responsibility

- Provide assistance to the supervisor in evaluating the level of risk and assessing the existing security measures for the UNHCR staff, operations, premises, partners and persons of concern.
- Be aware of security protocols and procedures in place, especially those comprising Minimum Operational Safety Standards (MOSS) and Minimum Operational Residential Safety Standards; check for compliance and advise management on any deficiencies.
- Assist in security assessment missions to the field in coordination with UNDSS/other agencies; help the supervisor during field missions to gather information and analyse the security situation.
- Implement security-related projects.
- Assist in the monitoring, updating and reporting of security-related events.
- Assist in the processing of administrative security issues.
- Maintain liaison with UN security management system actors, local law enforcement agencies, civil authorities and other relevant agencies.
- Provide security briefings to UNHCR staff, and as appropriate partner staff, on relevant country information and on other issues pertaining to the UN security management system including, inter alia, the warden system, radio communication procedures, travel procedures and fire safety.
- Respond to staff queries on security issues and provide immediate assistance as required.
- Undertake other functions as delegated by the supervisor.

Authority

- Provide security-related advice to the manager and other staff.
- Advise on security deficiencies.
- Maintain liaison and build relationships with host nation and interagency counterparts.

REQUIRED COMPETENCIES

<u>Code</u>	<u>Managerial Competencies</u>
1. <input checked="" type="checkbox"/> M001	Empowering and Building Trust
2. <input type="checkbox"/> M002	Managing Performance
3. <input checked="" type="checkbox"/> M003	Judgement and Decision Making
4. <input type="checkbox"/> M004	Strategic Planning and Vision
5. <input type="checkbox"/> M005	Leadership
6. <input type="checkbox"/> M006	Managing Resources

<u>Code</u>	<u>Cross-Functional Competencies</u>
1. <input checked="" type="checkbox"/> X001	Analytical Thinking
2. <input type="checkbox"/> X002	Innovation and Creativity
3. <input type="checkbox"/> X003	Technological Awareness
4. <input type="checkbox"/> X004	Negotiation and Conflict Resolution
5. <input type="checkbox"/> X005	Planning and Organizing
6. <input type="checkbox"/> X006	Policy Development and Research
7. <input checked="" type="checkbox"/> X007	Political Awareness
8. <input type="checkbox"/> X008	Stakeholder Management
9. <input checked="" type="checkbox"/> X009	Change Capability and Adaptability

ESSENTIAL MINIMUM QUALIFICATIONS AND PROFESSIONAL EXPERIENCE REQUIRED.

- Completion of secondary education with relevant training and experience in security and safety issues
- In addition to the local UN working language, excellent knowledge of English
- Minimum 6 years (4 with advanced training/certification) of previous job experience relevant to the function.
- Fluency in English and working knowledge of another relevant UN language or local language.

DESIRABLE QUALIFICATIONS & COMPETENCIES.

- Good communication skills (written and oral)
- Good computer skills
- Good understanding of security and defence apparatus.

HOW TO APPLY

Send your application to mexmevac@unhcr.org with the subject: **SU APELLIDO/Int/Ext Vacancy ACNUR/GS5** together with UN Personal History form, P.11, (available at <http://www.unhcr.org/recruit/p11new.doc>) and CV, with one page letter stating the reasons for applying to this position.

Deadline to receive applications: **February 28th, 2017**

The selected candidate will be expected to initiate activities on **MARCH 2017**

Note: A test will be applied to all short-listed candidates. Only candidates that have been considered as relevant for the selection process will be contacted.