



# UNHCR

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

ACNUR

Alto Comisionado de las Naciones Unidas  
para los Refugiados

Oficina Regional para el Sur de América Latina

Cerrito 836, 10° piso, Buenos Aires, Argentina  
Email: argbu@unhcr.org

Buenos Aires, December 2nd, 2019

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## Ref: Vacancy announcement for UNHCR MCO Argentina

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Post Title	Livelihood and Economic Inclusion Associate
Post Level	LICA 6
Duty Station	There are 6 (six) vacant positions: 1 in the province of Buenos Aires, Argentina 1 in the autonomus city of Buenos Aires, Argentina 1 in the city of Mendoza, Argentina 1 in the city of Córdoba, Argentina 1 in the city of Salta, Argentina 1 in the city of Rosario, Santa Fé, Argentina
Closing Date	December 16 <sup>th</sup> , 2019 (inclusive)
Type of contract	UNOPS LICA (local individual contractor) from 2nd January to 31st December 2020 – with possibilities of extension

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### Background:

The United Nations High Commissioner for Refugees was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country. It also has a mandate to help stateless people. In more than six decades, the agency has helped tens of millions of people restart their lives. The UNHCR Regional Office for Southern Latin America located in Buenos Aires, Argentina from where it covers 5 countries: Argentina, Bolivia, Chile, Paraguay and Uruguay.

The Livelihood and Economic Inclusion Associate will work under the direct supervision of a senior staff from the Durable Solutions Unit.

It is expected that the incumbent will provide information, guidance, and counselling to persons of concern to UNHCR to facilitate access to the asylum system, to regular migratory alternatives, documentation, and access to rights, in particular socio-economic and labour inclusion.

In coordination with UNHCR, the incumbent will facilitate the identification of persons in need of international protection and/or with specific needs and ensure their effective referral to the adequate services, the asylum system and/or UNHCR' partners.

The incumbent will also be expected to deliberately explore opportunities of collaboration with other UNHCR's cross cutting areas such as protection, education, cash, partnerships, research and analytics, SGBV, solutions, complementary pathways and more. To document good practices, results and to generate knowledge, the Livelihood and Economic Inclusion Associate will work closely with the supervisor to build on UNHCR's databases and support regular information sharing and coordination among different humanitarian, developmental and governmental stakeholders. S/he will assist to mobilize refugees of different age, gender and background and to ensure that all stakeholders well understand the potential of economic inclusion of refugees and host community members, and to help communicate opportunities to PoC.

**Main duties and responsibilities:**

- Provide counselling to refugees and other persons of concern to identify the most appropriate durable solution and to enable them to make a well-informed decision.
- Interview candidates for local integration, livelihoods programs, and other programs related to socioeconomic and financial inclusion and work with government and other key
- Assist in updating the relevant databases in line with Standard Operating Procedures.
- Assist PoCs ensure that persons of concern receive the documents required for their durable solutions in a timely manner.
- Prepare statistical and ad-hoc reports to ensure accurate information is available and shared with relevant offices and partners. Explore partnerships with relevant stakeholders to enhance economic inclusion of UNHCR PoC. This includes working with economic development agencies to adapt their programmes to become inclusive of UNHCR PoC, working with the private sector to enhance inclusion of UNHCR PoC in their labour force and supply chains, working with financial service providers to enhance financial inclusion, and working with public and private sector service providers to include UNHCR PoC in supporting services (business development, micro-finance, training, saving accounts, poverty alleviation and social protection, etc.).
- Work with the multi-functional team, more specifically with the Protection Unit, to collect information about the legal framework for the right to work and rights at work.
- Support the implementation of socioeconomic and wealth ranking surveys to inform targeting, monitoring and facilitation of the engagement of development programmes.
- Participate in necessary assessments in collaboration with relevant private and public stakeholders, including impact assessments on local economies and surveys that help to inform interventions and identify investment and funding opportunities that enhance the economic inclusion of UNHCR PoC.
- In case UNHCR is implementing specific livelihoods activities, work closely with and provide technical assistance on livelihoods interventions to help ensure they are market-based, and that the role of UNHCR has been strategically determined in consideration of its comparative advantage vis-à-vis other partners.
- Liaise with partners and authorities on livelihoods related issues under the technical guidance of the supervisor.
- Prepare field reports and other relevant reports relating to livelihoods and make recommendations for interventions that enhance refugee economic inclusion to the designated officer.
- Perform other related duties as required.

**Essential minimum qualifications and professional experience required:**

- Education: Completed Secondary Education in Humanities or equivalent, with Advanced training/certification in a related field.
- Job experience: Minimum 6 years of relevant work experience.  
Experience in facilitating the economic inclusion of vulnerable and marginalized groups in collaboration with internal and external stakeholders, ideally in varied field contexts. Experience in working in partnership with private sector, NGOs, UN organisations, and government authorities in sub-sectors relevant to livelihood programming e.g. microfinance, employment, entrepreneurship, private sector development, local economic development, poverty reduction, agriculture, livestock, vocational and technical education and training. Desirable experience in durable solutions.
- Fluency in Spanish and working knowledge of English

*Please note that candidates must be Argentinean, naturalized or have a valid work visa at the time of the application*

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**Submission of Applications:**

- ✓ *Candidates:* shall submit their application via e-mail to [argbuadm@unhcr.org](mailto:argbuadm@unhcr.org). Kindly indicate: **“Livelihood and Economic Inclusion Associate LICA6 ROARG,”** in the subject line when applying by email including the following documents in PDF format:
  - Letter of Interest
  - Complete Curriculum Vitae
  - Copy of relevant academic certificates

- Updated United Nations Personal History Form (download by clicking on the following link: <http://www.unhcr.org/recruit/p11new.doc>)
- ✓ Applications received after the closing date will not be considered.
- ✓ Only those candidates that are short-listed will be contacted.