



UNHCR

United Nations High Commissioner for Refugees
Haut Commissariat des Nations Unies pour les réfugiés

ACNUR

Alto Comisionado de las Naciones Unidas
para los Refugiados

Multi-Country Office Argentina

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Buenos Aires, 29th July 20209

Ref: 20/AF/234–Vacancy announcement for UNHCR National Office in Chile

Post Title	Senior Durable Solutions Assistant
Post Level	Individual Contractor UNOPS (LICA 5)
Duty Station	Santiago de Chile, Chile
Closing Date	7th August 2020 (inclusive)
Type of contract	LICA 5 – 24 th August 2020 to 31 st December 2020

General background of Project or Assignment:

The United Nations High Commissioner for Refugees was established on December 14, 1950 by the United Nations General Assembly. The agency is mandated to lead and co-ordinate international action to protect refugees and resolve refugee problems worldwide. Its primary purpose is to safeguard the rights and well-being of refugees. It strives to ensure that everyone can exercise the right to seek asylum and find safe refuge in another State, with the option to return home voluntarily, integrate locally or to resettle in a third country.

In Chile, particularly, UNHCR works and coordinate together with government institutions, civil society organizations, municipalities and the private sector to ensure protection, humanitarian assistance and durable solutions for nearly 500,000 Venezuelan refugees and migrants, as well as 15,000 refugees and asylum seekers of other nationalities, who have found in the country a safe place to build a new home and continue their lives.

In frame of COVID-19, UNHCR is working with the Chilean authorities and other UN agencies to ensure that the national response to the crisis includes the needs of refugees, asylum seekers and migrants. Also, UNHCR is currently delivering assistance to refugees and migrants, based on cash-based interventions (CBI), food, shelter and access to health services. Also, the Agency and its partners are offering remote orientation and services and are disseminating communication focused on the prevention of the pandemic and the recent measures adopted by the Government, in order to meet the information needs of the refugees and migrants.

The incumbent is relied upon to contribute to the implementation of a durable solutions strategy. Contributing to fostering an environment to enhance partnerships is a critical element of the work, as are activities designed to strength the involvement of refugee communities and their hosts in the design and implementation of solutions strategies.

Duties:

- Provide counselling to refugees and other persons of concern (POC) about their durable solutions needs.
- Refer cases in need of support to partners.
- Follow up with partners on cases referred for assistance
- Contribute in the implementation and follow up of the CBI and livelihoods strategy in Chile.
- Contribute in the implementation and follow up of the Cities of Solidarity
- Prepare statistical and ad-hoc reports to ensure accurate information is available and shared with relevant offices and partners.
- Prepare documents relating to durable solutions.
- Enter information into available database, in line with SOPs.
- Perform other related duties as required.

Essential minimum qualifications and professional experience required:

- Education and job experience: 2 years relevant experience with High School Diploma; or 1 year relevant work experience with Bachelor or equivalent or higher
- Fluency in English and working knowledge of another relevant UN language or local language.
- Nationality: Chilean or Temporary or Permanent Labour VISA with residence in Chile.

Desirable:

- Completed Secondary Education in Humanities or equivalent with advanced training/certification in a related field.
- Diverse field experience
- Completion of PLP, RSD-Resettlement Learning Programme, Protection Induction an asset
- Excellent knowledge in MS word, Excel and database management
- Experience in Interviewing

Submission of Applications:

- ✓ Candidates shall submit their application via e-mail to argbuadm@unhcr.org. Kindly indicate: “**Senior Durable Solutions Assistant LICA 5 - Chile**“ in the subject line when applying by email including the following documents in PDF format:

- Letter of Interest
- Complete Curriculum Vitae
- Copy of relevant academic certificates
- Updated United Nations Personal History Form (PHF) duly sign and its supplementary pages (if applicable). Download by clicking on the following link: <http://www.unhcr.org/recruit/p11new.doc> & <https://www.unhcr.org/recruit/unhcr-phf-sup.docm>

- Applications received after the closing date will not be considered.
- Only those candidates that are short-listed for interviews and tests will be contacted.