UNHCR
ACNUR
Agência da ONU para Refugiados

ANNEX C

Call for Expression of Interest for Partnership Selection in UNHCR Brazil 2019
No. 001 09-2018-BRA

The Office of the United Nations High Commissioner for Refugees (UNHCR) in Brazil would like to invite Government and Non-Governenmental Oragnisations (NGO's) to submit Concept Notes/Proposals for implementation of Activities in 2019.

The purpose of this "Call for Expression of Interest" is to give organizations/ entities the opportunity to partner with UNHCR in the delivery of protection and mixed solutions to refugees and asylum seekers in Brazil. UNHCR will review the proposals, profile and backgrounds of interested organisations and select/ retain according to a set criteria (explained in this document) in order to be able to provide quality protection and assistance to refugees and other persons of concern.

The Call for Expression of Interest (EoI) is open to all current Partners implementing activities with UNHCR in 2018 as well as Governement and NGO's who wish to partner with UNHCR in the implementation of activities in Brazil. Based on concept notes/proposals received, UNHCR will select the best-fit partner for the relevant sector(s) and area(s). Prospective partners should be duly registered on the UNHCR online partner platform "Partner Portal" at https://partner.unhcr.org/

Notes:

- All submissions including annexes are to be submitted through the UNHCR Partner Portal (https://partner.unhcr.org/). Concept Notes/Proposals and other necessary documents may be submitted in English or Portuguese (preferrably both).

- For submission of proposals, Partners shall complete Annex D – Concept Note (attached), and please indicate clearly:
    - The Sectors - 1-8 (Peaceful Coexistence with Host Community, Livelihoods improved, Cash Based intervention-CBI, Shelter management, Voluntary Relocation for PoCs, Registration & Documentation, Profiling, Communication& Public Information) for which is the objective(s) of your proposal. Potential partners may apply for one or for all sectors. Please indicate the sectors accordingly in the concept note submission (Annex D – attached).

    - Location of implementation.
      Prospective Partners with perculiar knowlegde of the Emergency situation who wish to submit Concpets Notes for Sectors/Areas of intervention which may not have been listed here are welcome to submit proposal. Such proposals should include Needs Assessment conducted.

Potential Partners who may not be able to complete registration in the Partner Portal prior to deadline may submit documents to the following email: BRABR@unhcr.org

Título of the Initiative	Location:
Further Strengthening the Emergency Response for Venezuelan Asylum Seekers	**Brazil - Specific states as follow:** **State of Roraima:** **Boa Vista, Capital of the Sate** **Pacaraima, border with Venezuela.** **State of Amazonas:** **Manaus** **Other States: As may be required.**

Goal/objectives, expected results and main activities:

Operational Context

The bordering State of Roraima is the main entry point coming from Venezuela.

Due to on-going political and socio-economic developments in Venezuela, over 50,000 vulnerable Venezuelans are estimated to have entered Brazil. Authorities have declared a state of emergency in Roraima State in the north of Brazil, where the vast majority of Venezuelans continue to arrive. The President of Brazil issued Provisional Measure nº 820/2018 that reinforces the Federal Emergency Preparedness and Response Plan.

The Government has ensured admission, registration and documentation for all new arrivals from Venezuela. Once documented, new arrivals have the right to work and can access health, education, and other basic services. The Government has made concerted efforts to provide shelter and food assistance to the most vulnerable, however, challenges remain to cope with the significant number of new arrivals in Roraima.

Since June 2017, UNHCR has scaled up its humanitarian response and protection capacity through the opening of two new Field Units in Boa Vista (Roraima state) and Manaus (Amazonas state) in northern Brazil to respond to the influx of Venezuelans seeking international protection in the country.

UNHCR continues to support the governement in efforts to ensure a comprehensive response and to strengthen the capacity of all partners and stakeholdersin the response to the massive influx of Venezuelan population in the State of Roraima and in Manaus, in the following areas:

1) Level of individual documentation increased;
2) Quality of registration and profiling improved / maintained;
3) Access to legal assistance and legal remedies improved;
4) Shelter and infrastructure established, improved and maintained / Reception conditions improved;
5) Services for Persons with Specific needs (including Indigenous Groups & LGBTI);
6) Risk of SGBV is reduced and quality of response improved / Protection of children strengthened;
7) Self-reliance and livelihoods improved;
8) Potential for integration & voluntary relocation realized (Interiorization); and,

*Cross-Cutting Objectives (Peaceful co-existence with local communities promoted, Protection advice and support strengthened, Coordination and Partnerships strengthened, Communication and Public information).

The selected Partner(s) will work on either one or a combination of the following:

1. Level of individual documentation increased	Location: Roraima & Amazonas States
Objective:	**Level of individual documentation increased**
UNHCR supports federal authorities, particularly the Federal Police, on issuance of documentation to Venezuelans arriving in Roraima and Amazonas states. Civil Society Organizations have engaged to support persons of concern to go through required steps for access to individual documentation. UNHCR, Federal Police (the Brazilian authority delegated for initial processing of protocols for asylum seekers) and Receta Federal (entity delegated to sign the Cadastro de Pessoa Fisica) are making all efforts to increase capacity to the growing documentation needs. Partner engaged will be required to support asylum seekers for enhanced access to documentation.	
Expected outcomes:	• Persons of concern are provided with documents in a timely manner. • Persons of concern are provided relevant information with regard to documentation. • Support provided to State authority in documentation process.
Output:	**Issuance of documents supported**
UNHCR supports Federal Police and other Civil Society organizations to speed up the process for the issuance of legal documents (refugee protocol and temporary residence) in order to guarantee that persons of concerns are properly documented and regulated in the county.	
Indicative Activities:	• Provide information on documentation requirements and processes in Brazil to persons of concern. • Support the filling of asylum claims or temporary residence forms. • Support with appointments at Federal Police for issuing of documents. • Coordinate with other stakeholders providing documentation in the State. • Provide periodic reports on outcomes and impact. • Other relevant activities/initiatives note listed may be proposed by partners.

2. Quality of registration and profiling improved / maintained	Location: Roraima & Amazonas States
Objective:	**Quality of registration and profiling improved / maintained**
It is important to ensure timely and quality registration of PoCs while also to assess the conditions of living, including but not limited to, the availability of basic services, vulnerability conditions, the surrounding communities as well the mobility of persons of interest. This information should be periodically updated to reflect trends and to compare situation progress against standards. This information can also be shared with other partners, authorities, collaborators, UNHCR and other agencies staff, etc. for monitoring, better planning and informed decision-making. Partner engaged will be required to support UNHCR and other stakeholders for enhanced registration and profiling of PoCs.	
Expected outcomes:	• Quality and timely registration of Venezuelan population living in Brazil. • Profiling (disaggregated by sex gender and diversity) of the Venezuelan population living in Brazil. • The main areas where Venezuelans are living in the country are mapped and the needs are assessed (inside and outside the shelters) • Identification of movements and trends of Venezuelans displacement in Brazil.
Output:	**Individual registration conducted** **Profiling of persons of concern planned and undertaken**
Due to the increasing influx of Venezuelans arriving in Brazil and their presence in different locations, UNHCR aims to strengthening the capacity within the emergency response for quality registration and also to carry out a disaggregated data (age, gender and diversity) profiling of population in order to identify and refer people of concern with specific needs, as well as obtain data for decision making processes.	
Indicative Activities:	• Conduct registration of the Venezuelan population living in Brazil. • Conduct profiling of the Venezuelan population living in Brazil. • Conduct assessments of the main areas where Venezuelans are living in the country and identification of needs. • Identify movements and trends of Venezuelans displacement in Brazil. • Other relevant activities/initiatives note listed may be proposed by partners.

3. Access to legal assistance and legal remedies improved	Location: Roraima and Amazonas States and other States as might be required.
Objective:	**Access to legal assistance and legal remedies improved**
It is important to ensure quality access to legal remedies is provided constantly and improved. In this process, effective information sharing, representation and facilitate the access can be crucial and required. Partner engaged will be required to support the Persons of Concern for enhanced access to legal assistance and remedies provided.	
Expected outcomes:	• Quality and timely access to legal assistance and remedies. • Access of persons of concern to non-judicial mechanisms supported.
Output:	**Legal assistance provided**
UNHCR aims, through partners, to have sufficient and improved representation in locations where Venezuelans reside to assure adequate and quality access to legal services.	
Indicative Activities:	• Access to legal remedies in relation to status determination is provided. • Access to legal remedies in relation to their rights, including reparations of violations is provided. • Other relevant activities/initiatives note listed may be proposed by partners.

4. Shelter and infrastructure established, improved and maintained / Reception conditions improved	Location: Roraima and Amazonas States and other States as might be required.
Objective:	**Shelter and infrastructure established, improved and maintained / Reception conditions improved**
In collaboration with Brazilian Authorities, UNHCR is coordinating the management of 3 transit centers and 12 Shelters where asylum seekers are hosted. Under this objective all efforts will be geared towards providing high quality shelter management in Roraima (Boa Vista and Pacaraima) and in Amazonas as well as maintaining/improving appropriate reception conditions and mechanisms for Venezuelan population. The Partner will be required to allocate shelter units, maintain shelter/sites and infrastructure, organize shelter activities, identify and refer protection needs of persons of concern to appropriate quarters. Partners will also support in the distribution of food and non-food items (including but not limited to mattress, kitchen sets, mosquito nets, hammocks, sanitary materials).	
Expected outcomes:	• Persons of concern have access to site accommodation. • Reception sites are established, maintained and improved. • Reception sites are in compliance with minimum standards. • Site management is supported and access to basic services is provided.
Output:	**Reception/transit Centre infrastructure established and maintained** **Transitional shelter provided** **Core relief items / Non-Food Items provided** **Warehousing provided, repaired and maintained** **Cash-Based Intervention – as modality of implementation – should be considered.*
Reception sites and transit centers are made available for the Venezuelan population, with access to accommodation services, security, meals and access to health care and other basic services (including NFIs) as well as recreational activities for children. Having storage/warehousing capacity can ensure proper storage as well as timely distribution among PoCs. UNHCR supports the management of the sites in coordination with Minister of Social Development of Brazil.	
Indicative Activities:	• Support the day to day management of the shelters. • Reception of new arrivals and support pre-registration. • Monitor the quality of the accommodation and services provided in the sites (e.g. health, food, facilities structures). • Identify persons with protection concerns and support on individual and case management. • Support distribution of food and non-food items. • Community mobilization and engagement in daily activities, decision process and conflict resolution. • Conduct mass information campaigns and assessments on specific topics. • Warehousing for storage of NFIs is provided, repaired and maintained. • Other relevant activities/initiatives note listed may be proposed by partners.

5. Services for Persons with Specific needs (including Indigenous Groups & LGBTI)	Location: Roraima and Amazonas States and other States as might be required.
Objective:	**Services for persons with specific needs**
Efforts must be geared towards the comprehensive management and support for persons with specific needs particularly, indigenous groups and LGBTI. While all persons of concern have protection needs, indigenous groups and LGBTI persons amongst the current Venezuelan populations will need to be targeted for the provision of specialized assistance given the context. Case identification, vulnerability assessments and case management are expected to ensure a more structured and comprehensive form of assistance for all persons of concern.	
Expected outcomes:	• Population has optimal access to basic essential services. • Specific services for minorities or indigenous groups provided • Specific services for Lesbian, gay, bisexual, transgender, intersex (LGBTI) persons of concern provided
Output:	**Specific services for minorities or indigenous groups provided** **Support to persons of concern with specific needs provided** **Specific services for LGBTI persons of concern provided**
Indicative Activities:	• Assessments conducted • Identification of vulnerable cases • Case management mechanisms instituted • Support programmes to facilitate better and seamless integration for minorities and indigenous. • Access to state social support systems facilitated. • Other relevant activities/initiatives note listed may be proposed by partners.

6. Risk of SGBV is reduced and quality of response improved / Protection of children strengthened	Location: Roraima and Amazonas States and other States as might be required.
Objective:	**Risk of SGBV is reduced and quality of response improved / Protection of children strengthened/ Services for persons with specific needs**
Efforts must be geared towards reducing vulnerability and risks for Sexual and Gender Based Violence (SGBV) as well as to strengthen mechanism for improved protection of children. The objective seeks to improve mechanism and access to forums to battle SGBV and risks associated with children.	
Expected outcomes:	• Assessment conducted. • Participation of community in SGBV prevention and response enabled and sustained. • Medical assistance/Psychosocial counselling provided. • Prevention and response services for children and adolescents at risk is provided. • Children access to services (with emphasis on education) is enhances.
Output:	**Participation of community in SGBV prevention and response enabled and sustained** **Capacity development supported** **Prevention and response services for children at risk** **Primary/Secondary education provided or supported**
Indicative Activities:	• Capacity development for actors is improved. • Prevention mechanism are put in place accessible. • Access to services for children and risk is enhanced. • Other relevant activities/initiatives note listed may be proposed by partners. • Child-friendly spaces is developed. • Social & recreational activities organized. • Education materials provided. • Transportation support, where required, provided. • Provide language learning classes to school-aged children. • Pre-school classes is provided. • Other relevant activities/initiatives note listed may be proposed by partners.

7. Self-reliance and livelihoods improved	Location: Roraima and Amazonas States and other States as might be required.
Objective:	**Self-Reliance and livelihoods improved**
Efforts must be geared towards reducing vulnerability and over-dependence on humanitarian assistance by providing improved livelihood and self-reliance opportunities to some 5,000 families. The objective seeks to improve self-reliance by supporting persons of concern to gain employment (labor insertion) and access to entrepreneurship, provide technical and language training required for jobs, other forms of support including referrals to dignified work opportunities free of exploitation. Partner must demonstrate, in its proposal, measures which will be taken to avoid exploitation.	
Expected outcomes:	• Wage and self-employment facilitated for persons of concern. • Persons of concern have access to life skills, professional, vocational trainings and learning language classes. • Companies and employers are sensitized about hiring persons of concerns. • Persons of concern's current livelihoods are supported. • Promoting/facilitating strategic partnership with private sector for the purposes of improving livelihood opportunities.
Output:	**Access to training and learning enabled** **Access to self-employment / business facilitated** **Access to wage earning employment facilitated** **Cash-Based Intervention – as modality of implementation – should be considered.*
Persons of concern are supported to achieve self-reliance through provision of life learning and professional development opportunities.	
Indicative Activities:	• Provide language learning classes to persons of concern. • Organize life skills, professional and vocational trainings. • Re-validation of certification/diplomas is available. • Engage person of concerns in labour opportunities. • Assess and map the labour market in both in Amazonas and Roraima and identify prospective employers. • Raise awareness to employers and private sector on the positive impacts of hiring persons of concern. • Liaise with key actors for the promotion of job training and skills. • Other relevant activities/initiatives note listed may be proposed by partners.

8. Potential for integration / voluntary relocation realized (Interiorization)	Location: Within Brazil (unspecified)
Objective:	**Potential for integration / voluntary relocation realized (Interiorization)**
Upon arrival in Brazil, Venezuelans are entitled to documentation despite their migratory or legal status (temporary residents/asylum seekers), and can access available public services, including the health and education systems, and seek support from the Brazilian Social Assistance System. However, effective access to services and timely access to documentation remains a challenge due to increasing number of arrivals and limited capacity by service providers. Moreover, reception conditions in the north of the country are limited, with many PoC living on the streets, hindering their engagement on livelihoods opportunities, and exposing them to protection risks. Additionally, increasing xenophobia in Roraima and limited capacity by local labor markets to absorb newcomers also pose challenges. These factors have hindered local integration perspectives in Roraima. The Federal Government of Brazil, since April 2018, has established a Voluntary Internal Relocation Programme called "Interiorization" to move Venezuelans to other states with better reception conditions and better probabilities of local integration, which has been supported by UNHCR, UN agencies and State/Federal Institutions as well as civil society organizations. The relocation is based on certain criteria established by Casa Civil and the hosting State's authorities. Interiorization is based on the existence of "transitional sites" in host destinations to accommodate the reallocated population. Upon the arrival, assessments will be required to determine the most effective means of helping persons transition/move, in a faster way, from 'transitional sites" to a more longer term housing arrangement including the use of cash grants, according to UNHCR guidelines, to secure rented house for a limited period after leaving the "transitional sites". Ideally the time length of whole housing support, including the time in "transitional sites" and in rented houses with cash grants would be up to three months, with one month extension if necessary.	
Expected outcomes:	• Persons of concern are voluntarily reallocated to other cities in Brazil. • Transitional sites with minimum standards in host destinations are provided to accommodate the reallocated population. • Persons of concern are able to leave the transitional site and rented houses in the maximum period of time established. • Persons of concern have access to basic needs and services in the cities of reallocation. • Persons of concern have access to basic needs, and services and income generating activities in the cities of reallocation.
Output:	**Relocation alternatives assessed and implemented**
Transitional shelter are established in the cities where people are reallocated through support of local governments and organizations in the hosting destinations.	
Indicative Activities:	• Organize, coordinate and mobilize host communities • Provision of shelter accommodation for the reallocated community and support on the management. • Support the local integration of persons of concern • Promote access to basic needs and referral to services. • Provide access to rented houses through cash grants after leaving the transitional center • Monitor cases of greater vulnerability with protection needs in shelters • Complement the efforts of the local government in promoting the local integration of internalized Venezuelans; • Follow up of the relocated PoC local integration process and the out of shelter strategy. • Other relevant activities/initiatives note listed may be proposed by partners.

Cross-cutting objective for all proposals *Peaceful co-existence with local communities promoted * Protection advice and support strengthened *Coordination and Partnerships strengthened *Communication and Public information	Location: Within Brazil (unspecified)
Objective	**Peaceful co-existence with local communities promoted**

In efforts to ensure Protection and guarantee the achievement of durable solutions for persons of concern (ie Venezuelans in Brazil), UNHCR works with the State authorities, asylum seekers and other stakeholders to build and maintain peaceful local enviroment. This promotes amicable co-existence between persons of concern and host communities. Initiatives which help to foster hospitality, positive attitude and a secure environment for interation and dialogue enhances protection environment. All proposals should incorporate interventions to reduce xenophobia and promote acceptance and co-existence. Particularly attentions should be given to initiatives purported to enhance the protection environment.

In the provison of emergency response, protection and mixed solutions to refugges and asylum seekers, UNHCR will work closely with Partners to ensure coordinated, consolidated and cohesive response strategies with all partners and stakeholders.

Communication and public information are also relevant components of implemenation with UNHCR. In this regard, the Public Information Unit of UNHCR will engage partners in dissemination of accurate information to promote peaceful co-existence among local communities. Partners are to demonstrate the capacity for effective communication and public information.

Expected outcomes:	• Community (host and new arrivals) is mobilized to identify, analyze and prevent protection risks. • Protection and assistance needs of persons of concern and the host community are effectively identified through (community-based) outreach project/programmes. • Persons of concern and host community will be provided with information about available services and protection concerns will be identified and referred. • Activities against xenophobia and promotion of integration are carried out. • Host communities and new population will be both benefited from the projects implemented. • Identification of protection cases and issues and case management • Coordination and strengthened partnerships.
Output:	**Protection approaches harmonized** **Protection provided directly to populations of concern** **Projects benefiting local and displaced communities implemented** **Peaceful co-existence projects implemented**

The provision of protection services including case identification, follow and management is paramount to ensuring the rights and interests of persons of concern are safeguarded. UNHCR will work with Partners to ensure the provisions of protections and other services. Partners' capacity to deliver assistance to address the vulnerability of persons of concern is relevant. Support the development of projects in locations of the state Roraima where Venezuelans are living, which can benefit the displaced population and the local community. This aims to promote the peaceful coexistence among them and to prevent xenophobia actions against persons of concern. The projects are encouraged to be designed and implemented by communities themselves, with the support of UNHCR, partners, outreach volunteers, self-managed community structures, local charity associations and other local actors. Partner cooperation is an integral aspect of all assistance as this ensures the efficient use of resources and eliminates the risk of duplication of efforts.	
Indicative Activities:	• Assess the locations in order to map protections needs and respond in a timely manner. • Protection case identification. • Case management instituted. • Identify individuals and engage community members for participation in the projects. • Provide financial grants and/or technical support to projects. • Participate in the project's activities implementation. • Measure the impact of implemented projects. • Other relevant activities/initiatives note listed may be proposed by partners. • Coordination meetings established. • Participation in existing coordination mechanisms • Collection, collation and dissemination of information by partners harmonized • Communication and Public information. • Other relevant activities/initiatives note listed may be proposed by partners.

Target Population: Venezuelan Population in Brazil (Estimated no. 135,000)	
Implementation Period: January 1st, 2019 - December 31st, 2019	
Deadline for the Presentation of Concept Note: 15th November, 2018	**Date of Communication of selection/retention results for partner organizations: 1st – 7th December, 2018**
Selection Criteria	
UNHCR will assess expertise in the area of interest: the specific skills required, specialized knowledge and human talent made available for the proposal will be taken into account.	
Project Management: The ability of the organization to meet project objectives, accountability mechanisms and financial and accounting management, standards, compliance policies, emthodologies, etc. will be taken into account. When applicable, previous results of audits of projects financed by UNHCR and the overall performance of previously funded projects will be taken into account.	
Presence / local experience and relations with the community: The presence of the organization in the geographical area of the operation, the ongoing program implementation in the area, knowledge of the local context, the capacity to incorporate the persons of concern and other people of interest in the designed strategies; trust of local communities in the organization; policy of the partners regarding community relations, the complaint mechanisms established for the people of interest, the ability to organize people of interest and other factors that facilitate access to and better understanding of specific needs.	
Institutional relevance: The capacity and trajectory of the partner to carry out advocacy actions at the State & national level, as well as their articulating role within the civil society.	
Contribution of resources: The contribution - evidenced and documented - of the organizations to the project either in cash or in kind (for example, human talent, materials and / or equipment). The contribution currently available or potentially mobilized by the organization will be also valued in order to complement UNHCR's resources.	
Cost / Effectiveness: The level of direct and the administrative costs imposed on the project will be measured against the expected results.	
Work experience with UNHCR: Alliances established with UNHCR at a global or local level, including knowledge of UNHCR policies, practices and programs. In addition, the understanding and capacity to work with the funding limitations of UNHCR and associated inherent risks will be evaluated. When applicable, those partners who have three qualified audits reports consecutively in the projects financed by the UNHCR may not be considered.	
Procurement The prospective Partner demonstrates sufficient assessed capacity (actual or potential human and logistics resources for undertaking procurement at the required scale) and experience in undertaking effective and efficient procurement.	
Other Concept notes from national non-profit entities and/or non-governmental organization are encouraged, alternatively evidence of active engagement with national agencies (NGOs/CBOs) is an advantage. • Concept notes to reflect how environmental protection considerations and if relevant environmental protection activities are integrated in an inclusive and participatory approach. • Legally registered at the location of the NGO's Headquarters is required. • Registered with the Ministry of Finance (VAT reimbursed or committed to submit net expenditures to UNHCR) is desirable. • Authority to operate a bank account in Brazil is required.	

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