



**UNHCR**

United Nations High Commissioner for Refugees  
Haut Commissariat des Nations Unies pour les réfugiés

## EXTERNAL VACANCY ANNOUNCEMENT

### Vacancy Notice No. BRABR/2022/316

<b>Title of Post</b>	<b>Environmental Field Advisor</b>	<b>Location</b>	<b>Boa Vista, Brazil</b>
<b>Type of contract</b>	<b>UNOPS Individual Contractor</b>	<b>Level</b>	<b>LICA 4</b>
<b>Date of Issue</b>	<b>08 November 2023</b>	<b>Closing Date</b>	<b>22 November 2023</b>

#### Operational context:

In order to respond to the Venezuela situation UNHCR has established presence in Boa Vista, Manaus, followed by Belém through the creation of field Units. Due the continue political and socio-economic situation in Venezuela, more individuals are compelling to leave their country to find protection in neighbouring countries. Brazil is one of the countries that have an open-door policy and will continue to implement providing humanitarian assistance to the most vulnerable, including temporary shelter, voluntary relocation program and integration in different Brazilian cities.

UNHCR Office in Brazil mobilized efforts to support in planning, developing and supporting implementation of activities aimed at minimising the adverse impacts to the environment from the protracted crisis or escalating situation. The main entrance point for the Venezuelan is the North of Brazil at Amazon region on the States of Roraima. The region has several challenges such as sustainable energy, environmental rehabilitation, and environmental impact mitigation, peaceful coexistence, low impact technologies such as climate sensitive architecture and sustainable materials for civil construction.

The position is based in the UNHCR office in Boa Vista and the incumbent will provide support to all sites, preparing evaluation of environmental report and technical advice to UNHCR and other agencies in the Field.

#### Eligibility:

All candidates must meet the essential minimum requirements of the position and non-Brazilian candidates must comply with all eligibility requirements for employment in line with the prevailing legislative prerequisites in the country.

#### Remuneration:

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, please visit the portal of the International Civil Service Commission at: <http://icsc.un.org>

#### Submission of Applications:

If you wish to be considered for this vacancy, **please submit your signed Personal History Form to [brabrhr@unhcr.org](mailto:brabrhr@unhcr.org) by 22 November 2022, with the subject line BRABR/2022/316 – Environmental Field Advisor (LICA4), Boa Vista.** Application files must be named with the candidate's name and last name.

The Personal History Form and its supplementary sheet can be downloaded in the following links:

<https://www.unhcr.org/recruit/p11new.doc>

<https://www.unhcr.org/recruit/unhcr-phf-sup.docm>

No late applications will be accepted. Only shortlisted candidates will be contacted. Shortlisted candidates may be required to sit for a written test and oral interview.

UNHCR does not charge a fee at any stage of the recruitment process (application, interview, processing or any other fees).

UNHCR is committed to diversity as well as creating an inclusive working environment for its entire workforce. Applications are welcome from all qualified candidates. UNHCR is committed to diversity and welcomes applications from all qualified candidates without distinction on the grounds of race, color, sex, national origin, age, religion, disability, sexual orientation and gender identity. All applications will be treated with the strictest confidentiality.

## 1. Organizational Setting and Work Relationships

In order to respond to the Venezuela situation UNHCR has established presence in Boa Vista, Manaus, followed by Belém through the creation of field Units. Due the continue political and socio-economic situation in Venezuela, more individuals are compelling to leave their country to find protection in neighbouring countries. Brazil is one of the countries that have an open-door policy and will continue to implement providing humanitarian assistance to the most vulnerable, including temporary shelter, voluntary relocation program and integration in different Brazilian cities.

UNHCR Office in Brazil mobilized efforts to support in planning, developing and supporting implementation of activities aimed at minimising the adverse impacts to the environment from the protracted crisis or escalating situation. The main entrance point for the Venezuelan is the North of Brazil at Amazon region on the States of Roraima. The region has several challenges such as sustainable energy, environmental rehabilitation, and environmental impact mitigation, peaceful coexistence, low impact technologies such as climate sensitive architecture and sustainable materials for civil construction.

The position is based in the UNHCR office in Boa Vista and the incumbent will provide support to all sites, preparing evaluation of environmental report and technical advice to UNHCR and other agencies in the Field.

---

All UNHCR staff members are accountable to perform their duties as reflected in their job description. They do so within their delegated authorities, in line with the regulatory framework of UNHCR which includes the UN Charter, UN Staff Regulations and Rules, UNHCR Policies and Administrative Instructions as well as relevant accountability frameworks. In addition, staff members are required to discharge their responsibilities in a manner consistent with the core, functional, cross-functional and managerial competencies and UNHCR's core values of professionalism, integrity and respect for diversity.

## 2. Duties

Under the direct supervision of the Site Planning Officer and in close coordination with several concerned units, The Environmental Field Advisor is expected to coordinate with local partners the Sustainability Center projects and promote environmental awareness on the operational response.

The incumbent performs the following functions:

- To complete assessments of the current situation regarding population movements, humanitarian response and environmental impacts, as well as conflict risks related to environmental issues.
  - To identify opportunities and gaps to address environmental issues and strengthen the response of all humanitarian actors on the ground.
  - To developed peaceful coexistence projects supporting the integration of Venezuelan refugees and migrants.
  - To advise on implementation of the environmental dimension of integration and peaceful coexistence activities in collaboration with partners,
  - To support resource mobilization to pilot and facilitate the scale up of projects on sustainable energy and environmental rehabilitation.
  - To implement environmental activities based on the assessment needs being prioritised and agreed.
  - Perform any other related duties required.
- 

## 3. Minimum Qualifications

### Education & Professional Work Experience

#### Years of Experience / Degree Level

*For G4 - 1 year relevant experience with High School Diploma; or Bachelor or equivalent or higher*

---

#### Field(s) of Education

- *University degree in Electrical Engineering, Civil and Environmental Engineering or related fields\*.*  
(Field(s) of Education marked with an asterisk\* are essential)

---

#### Certificates and/or Licenses

*Not applicable.*

(Certificates and Licenses marked with an asterisk\* are essential)

---

### **Relevant Job Experience**

#### ***Essential***

- A minimum of 3 year of relevant experience in Civil and Environmental Engineering or Forest Engineering;
- Professional work experience in the civil and environment engineering or forest engineer field in North of Brazil.

#### ***Desirable***

Not specified.

---

### **Functional Skills**

*\*IT-Computer Literacy*

*PG-Programme Management (project formulation, programme cycles and reporting standards)*

*PG-Results-Based Management*

*DM-Data Management*

*PG-Programme Analysis*

(Functional Skills marked with an asterisk\* are essential)

---

### **Language Requirements**

- *Fluency in English and Portuguese is required. Working knowledge of Spanish is an advantage..*

### **Competency Requirements**

All jobs at UNHCR require six core competencies and may also require managerial competencies and/or cross-functional competencies. The six core competencies are listed below.

#### **Core Competencies**

*Accountability*

*Communication*

*Organizational Awareness*

*Teamwork & Collaboration*

*Commitment to Continuous Learning*

*Client & Result Orientation*

*Professionalism*

*Planning and Organizing*

#### **Managerial Competencies**

*Not applicable.*

#### **Cross-Functional Competencies**

*Analytical Thinking*

*Political Awareness*

*Stakeholder Management*

---

All UNHCR workforce members must individually and collectively, contribute towards a working environment where each person feels safe, and empowered to perform their duties. This includes by demonstrating no tolerance for sexual exploitation and abuse, harassment including sexual harassment, sexism, gender inequality, discrimination, and abuse of power.

As individuals and as managers, all must be proactive in preventing and responding to inappropriate conduct, support ongoing dialogue on these matters and speaking up and seeking guidance and support from relevant UNHCR resources when these issues arise.

---

This is a Standard Job Description for all UNHCR jobs with this job title and grade level. The Operational Context may contain additional essential and/or desirable qualifications relating to the specific operation and/or position. Any such requirements are incorporated by reference in this Job Description and will be considered for the screening, shortlisting and selection of candidates.